



Food Vendor Application Package Fair Dates: May 17 – 21, 2023

Welcome! The Porterville Fair is pleased that you have expressed an interest in being part of our community Fair. The application package must be completed before consideration will be given. Please return your completed application package as soon as possible.

Space rental fee is \$450.00 guarantee vs. 25% of gross sales less **9.25%** sales tax; whichever is greater. If selected, the fee guarantee of \$450.00 is required to be paid with signed contract and must submit all required forms and fees within contract. Only receipt of all forms and fees guarantees your rental space. **This application does not guarantee rental space.**

All selected Food Vendors will obtain food permits as may be required by State and/or Local agencies. This includes but is not limited to a Temporary Sellers Permit and Tulare County Health Permit (the health packet will be included with a contract, if selected and must be completed no later than **April 26, 2023**).

All selected Food Vendors will be required to follow revenue audit procedures.

Fair Selection Committee

- Application is neither an offer of or guarantee of space at the Porterville Fair. Previous food vendors are not automatically granted space.
- All applicants will be considered by the selection committee.
- Notification of selection will be made by Porterville Fair.

Application Instructions/Requirements

- All proposed menu items with prices (including tax) must be submitted with application – please be specific on your menu items (see last page) or attach a menu/price brochure (if you have one).
- Please answer all application questions completely.
- You must include color photographs of your booth set-up.
- If you are applying for more than one booth, please submit a separate application package.

Cash Register Requirements

- Z Counter non-resettable type.
- X Reading
- Detailed transaction journal tape.
- “Current date” printed & time detail on journal tape.
- 30-day back-up with memory protection.
- Consecutive transaction numbers.
- Clear and readable tape – must have back-up ink for registers.
- Multiple registers and/or back-up registers will require a Z tape turned in every day whether or not used.
- Customer display.
- Food vendor **will not** work from an open cash drawer.
- Register receipt tape must be available upon customer’s request.

I have reviewed the above Cash Register Requirements and agree to abide by them. _____ ***Initial***

Completed application package must be received by March 10, 2023

Return Application To

Porterville Fair
2700 W. Teapot Dome Avenue
Porterville, CA 93257

(OR)

Email to: ronda@portervillefair.com Subject line: 2023 Food Vendor Application



Food Vendor Application

Returning Food Vendor (How many years Porterville Fair?) _____ New Food Vendor

PLEASE PRINT CLEARLY OR TYPE APPLICATION

Business Name: _____ CA Sellers Permit #: _____

Owner/Contact Name: _____ Email: _____

Telephone 1: _____ Telephone 2: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

References (for new food vendors only): Please list up to two (2) other Fairs, Festivals or events and their respective dates you have participated in (please include name of event, contact name & telephone number):

1) _____

2) _____

Space Size: Fair Management assigns all spaces. PLEASE include all awnings, counters, steps, hitches, storage area, and or cooking area etc. The depth of each booth space is up to 20' (front counter to back line). Please provide the following information to assist us in meeting your requests.

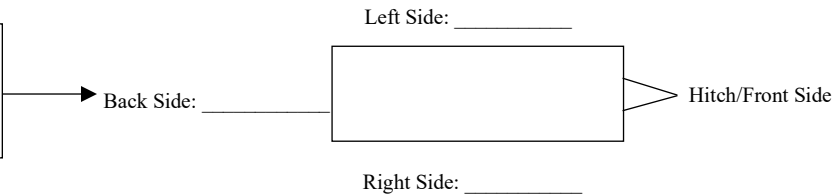
Is your booth a self-contained trailer? Yes No If yes, what size? _____

What is the total space needed for your trailer? _____

Side or end serve? _____ Length of Booth Space? _____ Height of Booth Space? _____

Do you require grey water disposal? Yes No Do you require grease disposal? Yes No

Please use this diagram to indicate where your trailer opens, including windows & length of door entry & any other area you will need to access.



Do you require stock truck parking? Yes No Electrical needs of stock truck? _____

Space needed for stock truck (size)? _____

Electrical Needs: FAIR will supply 240 Volts at 50 Amps, Single Phase – please indicate Amps desired _____. FAIR does not supply cords over 50 amps. **Generator use not allowed.** Will you require an electrician to hardwire in? Yes No

Please list items you need power for (include fans, lights, cash registers, etc.).

<u>Amps</u>	<u>Cost</u>
1-50	\$ 0.00
51-75	\$ 50.00
76-100	\$ 125.00

If you need to hardwire in, you will need to hire the Porterville Fair electrician at \$ 75.00 per booth.



Food Vendor Application

Other Requirements: Please list any “special” requirement(s) you may have:

Hours of Operations: General public hours of operation (carnival & exhibits) start at 4:00 PM Wednesday-Friday and at 12:00 PM Saturday & Sunday. Food Vendors must remain open as early as contracted with Fair until close of FAIR daily.

The grounds are open to the public Wednesday-Saturday for livestock shows/events. You may choose to open to serve breakfast food items in addition to your PRE-APPROVED main food menu. Breakfast hours are 7:00 AM to 11:00 AM Wednesday, Thursday, and Saturday. Lunch hours are from 11:00 AM to 2:00 PM Wednesday-Friday. **Please initial your selection for serving hours below.**

If selected as a Food Vendor for the 2023 Porterville Fair, I agree to adhere to the following serving hours:

BREAKFAST HOURS

7:00 AM TO 11:00 AM Wednesday, Thursday & Saturday _____ (Initial)

LUNCH HOURS

11:00 AM to 2:00 PM Wednesday-Friday _____ (Initial)

GENERAL FOOD SERVICE HOURS (REQUIRED)

4:00 PM to 11:00 PM Wednesday & Thursday _____ (Initial)

4:00 PM to 12:00 AM Friday _____ (Initial)

12:00 PM to 12:00 AM Saturday _____ (Initial)

12:00 PM to 11:00 PM Sunday _____ (Initial)

Liability Insurance: Evidence of liability insurance with a combined limit of \$1,000,000 in the form of a Certificate of Insurance and Endorsement Page is to be provided to the Porterville Fair by **April 26, 2023**. The Certificate of Insurance and Endorsement Page shall name the Porterville Fair as an additional named insured for the duration of the Fair. Food Vendor agrees to hold harmless to the full extent of the law, Porterville Fair, and including but not limited to its successors and assigns, heirs, executors and administrators, employees, sponsors, representatives, advisors, consultants, family, friends and from all specialties, covenants, contract, malpractice, controversies, agreements, promises, variances, trespasses, damages, judgments, extent, executions, claims and demands whatsoever, in law or in equity, arising out to this agreement in any manner whatsoever including, but not limited to those herein above mentioned. If you wish to purchase insurance, Porterville Fair will purchase coverage for \$100.00 that protects the Fair ONLY. This insurance is not a complete policy and does NOT provide YOU coverage. However, you must still provide proof of your insurance coverage to the Fair. Porterville Fair is a non-profit community fair and not a DAA. **CFSA insurance list is not accepted.**

YES, I have insurance (copy attached) NO, I will need to purchase insurance (\$100.00) Initial _____

Do not send any money with this application. This application is not a contract. This application does not imply or guarantee that space will be offered. The applicant agrees to abide by the actual contract if selected to be a Food Vendor at the Porterville Fair. Porterville Fair reserves the right to refuse any application package and may refuse to contract without giving any reason.

I certify that all the information entered on this application to be true and accurate to the best of my knowledge.

Date: _____ Print Name: _____ Signature: _____

